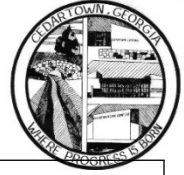


# CITY OF CEDARTOWN

201 East Avenue Cedartown, Georgia 30125  
 770.748.3220 phone \* 770.748.8962 fax  
 www.cedartowngeorgia.gov



<b>DEPARTMENT:</b> WATER PLANT			
<b>POSITION/TITLE:</b> WATER TREATMENT OPERATOR (Trainee)			
<b>SALARY RANGE:</b> DEPENDENT ON QUALIFICATIONS			
<p><b>JOB SUMMARY:</b>                  Under the general supervision of the Water Plant Superintendent or certified operator, a person in this position performs duties associated with the operations of the City's water treatment plant involving the responsible operation of filters, chemical feeders and associated equipment vital to the water purification process. The successful candidate must achieve certification as a Class III Water Operator within 12 months of employment.</p>			
<p><b>JOB FUNCTIONS:</b></p> <ul style="list-style-type: none"> <li>• Regulate the proper flow of chemicals and/or substances such as; lime, alum, chlorine, polymer, phosphate, activated carbon, and fluoride, by making visual inspections of components, gauges, and instruments to maintain the prescribed levels and standards for water quality as mandated by the State and Federal Governments.</li> <li>• Deposits chemicals and other substances into automatic feed devices by physically transporting them from storage areas to the location of the automatic feeders in order to ensure that water is properly treated with the necessary levels of chemicals and/or substances.</li> <li>• Checks water level gauges/instruments by making daily inspections of various instruments to ensure that proper water levels in the filters, clear well, and system storage tanks are maintained.</li> <li>• Inspects pump operation by visual inspection of gauges and instruments in order to control the pressure and flow of water in the distribution system.</li> <li>• Tests small samples of water at the plant on a routine basis by following specific laboratory testing techniques to ensure that the water purification/treatment process is functioning properly.</li> <li>• Inspects all mechanical equipment on a daily basis by making visual checks of various parts, equipment, and instrument, and instruments and by making oral and written reports of any defects to the Water Superintendent in order to ensure the proper operation and maintenance of the water plant facility.</li> <li>• Maintain sanitary conditions and proper operation of the plant by changing and cleaning various filters, assisting in the cleaning of the facility and grounds, and by performing any other general maintenance duties when necessary.</li> <li>• Responds to emergency calls regarding plant equipment breakdown or operation by returning to the water plant to physically inspect, assess, and/or correct the breakdown or problem.</li> <li>• Performs related work as required.</li> </ul>			
<p><b>MINIMUM QUALIFICATIONS:</b></p> <ul style="list-style-type: none"> <li>• Certification by the Georgia State Board of Examiners for Certified Water Treatment Plant Operators as a Class I, II or III Operator, preferred.</li> <li>• Call-in response to alarm conditions may be required.</li> <li>• Possession of a valid Georgia Driver's License.</li> <li>• High School diploma or equivalent.</li> <li>• <b>THIS POSITION MAY ALSO REQUIRE WEEKEND AND HOLIDAY PLANT COVERAGE ON A ROTATING BASIS.</b></li> </ul>			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Health Insurance</li> <li>• Dental and Vision</li> <li>• Disability</li> </ul> </td> <td style="width: 33%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Retirement</li> <li>• Paid Holidays</li> <li>• Paid Annual Leave</li> <li>• Paid Sick Leave</li> </ul> </td> <td style="width: 33%; vertical-align: top;"> <ul style="list-style-type: none"> <li>• Paid Personal Leave</li> <li>• City Paid Life Insurance</li> </ul> </td> </tr> </table>	<ul style="list-style-type: none"> <li>• Health Insurance</li> <li>• Dental and Vision</li> <li>• Disability</li> </ul>	<ul style="list-style-type: none"> <li>• Retirement</li> <li>• Paid Holidays</li> <li>• Paid Annual Leave</li> <li>• Paid Sick Leave</li> </ul>	<ul style="list-style-type: none"> <li>• Paid Personal Leave</li> <li>• City Paid Life Insurance</li> </ul>
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**DATE POSTED:** 04.02.2024

**APPLICATION DEADLINE:** until filled

**For a detailed Job Description, please contact Stephanie Rooks at 770.748.3220**